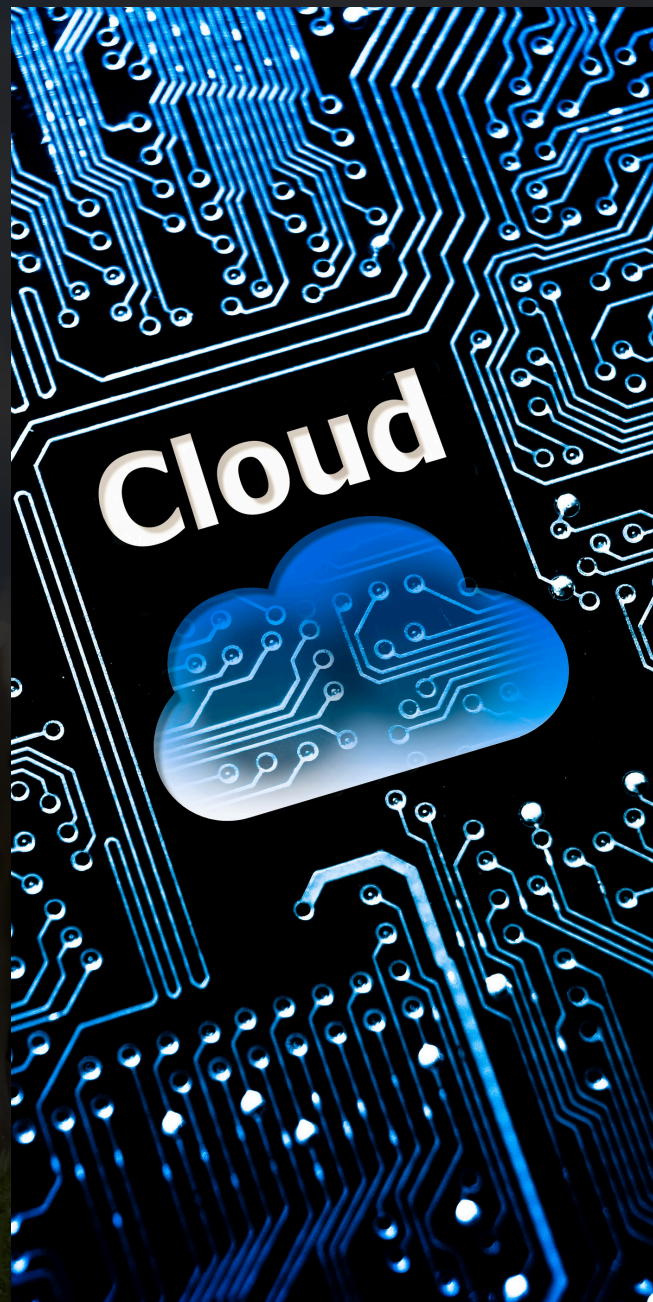
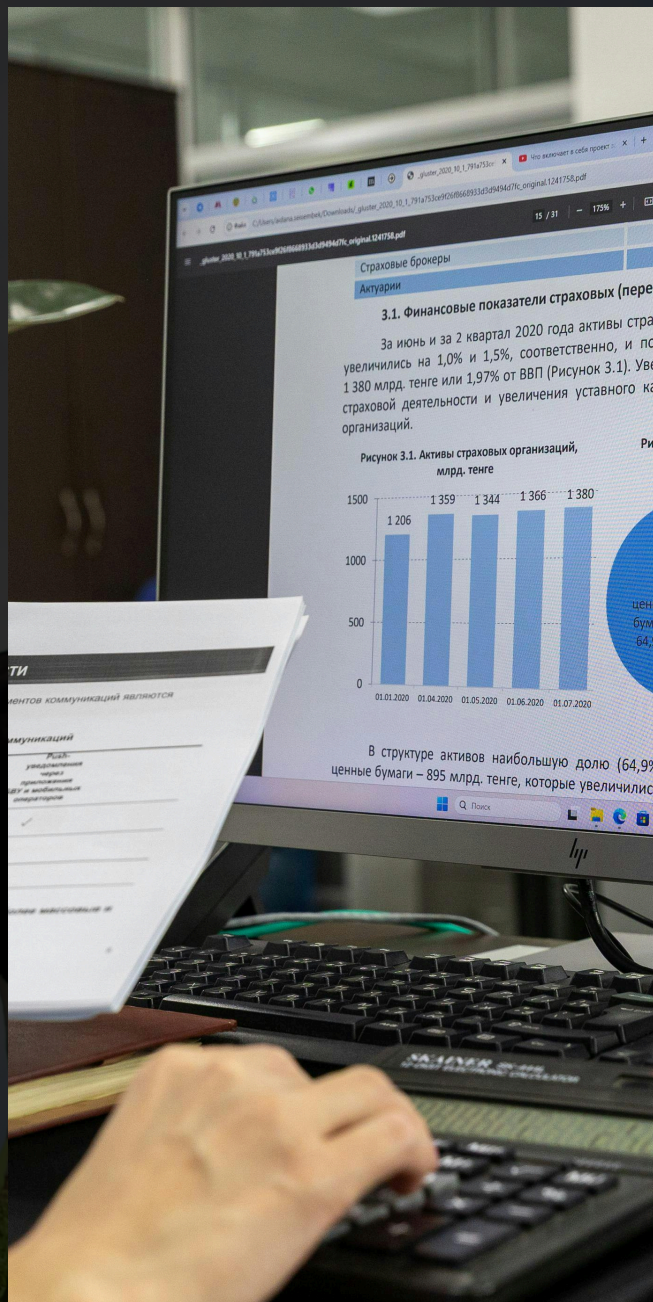




Call/WhatsApp

060 811 4809

Email

info@gmkedu.co.za

Website

www.gmkedu.co.za

BASIC END USER COMPUTING OCCUPATIONAL SKILLS COURSE



GMK

SKILLS TRAINING
DISTANCE-LEARNING PROVIDER



About Us

ABOUT GMK EDU

GMK EDU skills training specializes in bridging the gap and offering the alternatives to traditional learning. Focusing primarily on employable skills training and development.

We have approx. 5000 students benefiting from our group





VISION & MISSION

GMK empowers students to acquire all the necessary knowledge and skills, influencing a new age of talented minds into masters of their trade and successfully launching them into the world of work.



WHAT IS BASIC END USER COMPUTING?

Basic End User Computing (EUC) refers to the use of computer systems, software, and tools by non-technical users to perform everyday tasks, solve problems, and manage information without needing deep programming or IT expertise.

It typically includes:

Office productivity tools

Such as word processors, spreadsheets, and presentation software

Email and communication platforms

For collaboration and information sharing

Databases and data analysis tools

Like Microsoft Excel or Access for managing and analyzing data

Internet and cloud applications

For research, file storage, and online collaboration

Continued...



WHAT IS BASIC END USER COMPUTING?

The goal of End User Computing is to empower users to create, manage, and manipulate data or documents independently, improving efficiency and reducing reliance on IT departments.

In organizations, End User Computing also involves governance and security measures to ensure that user-created tools (like spreadsheets or macros) are accurate, compliant, and secure.

WHAT WE OFFER

Basic End User Computing - NQF Level 3

Essential digital literacy skills for modern workplace productivity and digital communication

Key Learning Areas:

- Microsoft Office
- Internet skills
- Digital communication
- Basic troubleshooting

Entry requirement: NQF Level 2 qualification (Grade 10 equivalent)

Duration: 12 months

Accredited certification upon completion





WHY CHOOSE GMK EDU?



Four reasons:

1. Affordable rates and payment options available
2. Accredited Certification
3. Continuous support by qualified facilitators
4. Share the dream 'Educate to empower'



WHAT DOES IT COST?

Basic End User Computing (12 months course)

Once off registration fee of R1 500

- Full payment option of R11 999 once off
- Monthly payment option of R1 319.89 x 10 months
- Quarterly payment of R3 359.72 every third month x 4 payments





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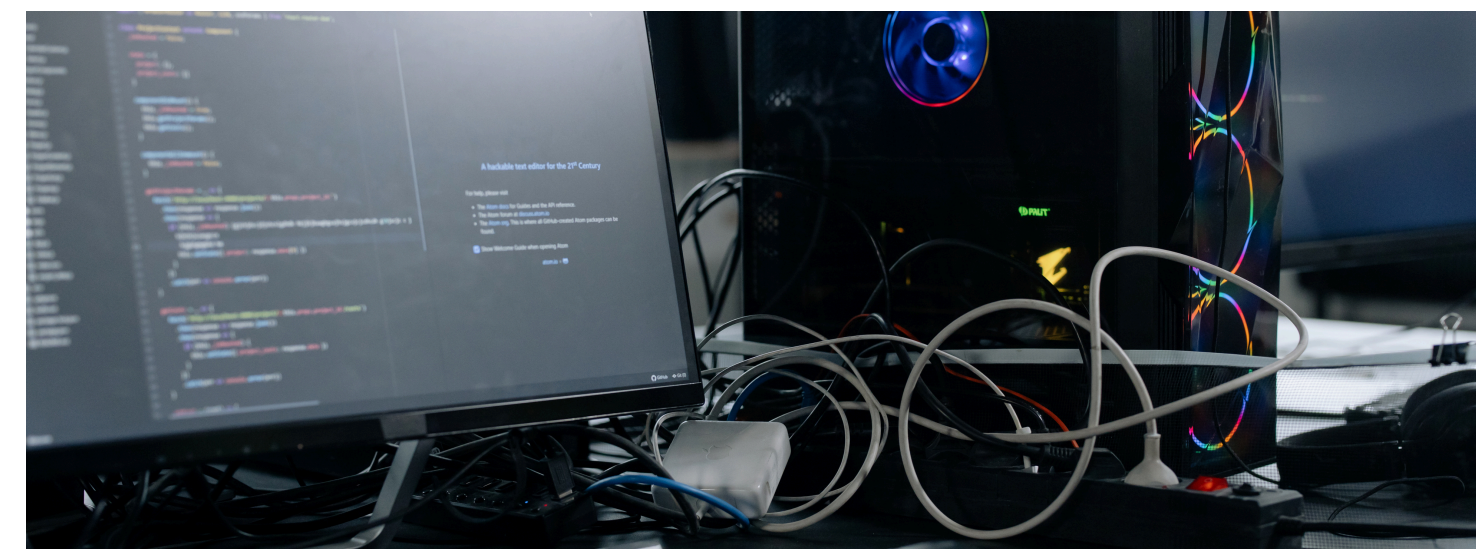
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GET IN TOUCH

If you would like to register or just chat about one of our Courses, let's chat or register online. Contact details can be found in the brochure.





GMK
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DISTANCE LEARNING PROVIDER

**THANKS FOR YOUR
SUPPORT**
