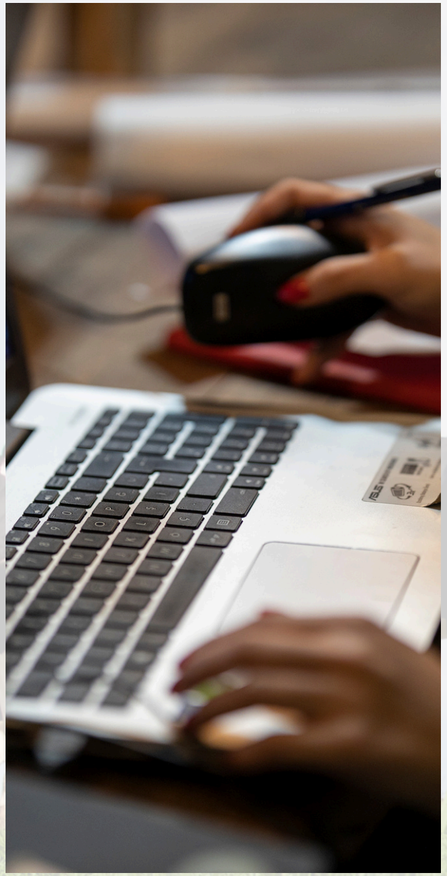
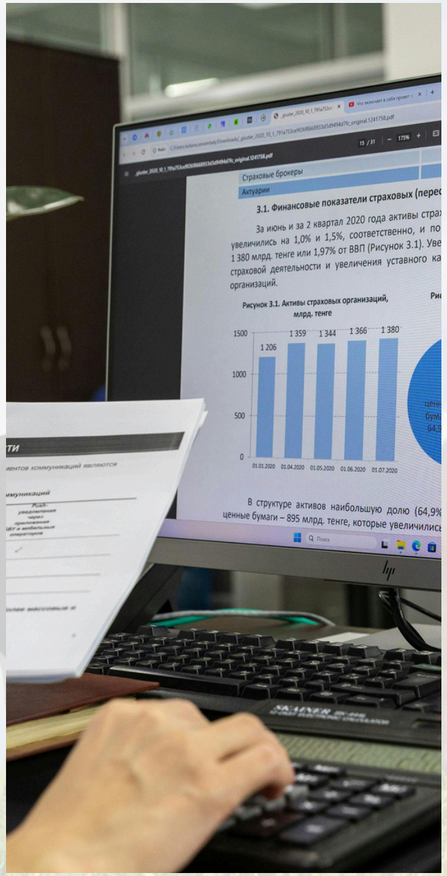






2027

Call/WhatsApp	060 811 4809
Email	info@gmkedu.co.za
Website	www.gmkedu.co.za

BASIC END USER COMPUTING

OCCUPATIONAL SKILLS COURSE

GMK EDU
SKILLS TRAINING
DISTANCE AND ONLINE LEARNING PROVIDER

About Us

ABOUT GMK EDU

GMK EDU
SKILLS TRAINING
DISTANCE AND ONLINE LEARNING PROVIDER

GMK EDU skills training specializes in bridging the gap and offering the alternatives to traditional learning. Focusing primarily on employable skills training and development.

We have approx. 5000 students benefiting from our group





VISION

To provide and empower learners with technical skills.

MISSION

To equip our students with trade & skills that are in demand. Our mission is to empower our students to get involved in careers where they would enjoy & be of service. GMK skills training was introduced, with just one purpose in mind – to provide professional and comprehensive training, without compromise, to our community. To empower the youth!

GMK EDU
SKILLS TRAINING
DISTANCE AND ONLINE LEARNING PROVIDER

WHAT IS BASIC END USER COMPUTING?

Basic End User Computing (EUC) refers to the use of computer systems, software, and tools by non-technical users to perform everyday tasks, solve problems, and manage information without needing deep programming or IT expertise.

It typically includes:

Office productivity tools

Such as word processors, spreadsheets, and presentation software

Email and communication platforms

For collaboration and information sharing

Databases and data analysis tools

Like Microsoft Excel or Access for managing and analyzing data

Internet and cloud applications

For research, file storage, and online collaboration

Continued...

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WHAT IS BASIC END USER COMPUTING?

The goal of End User Computing is to empower users to create, manage, and manipulate data or documents independently, improving efficiency and reducing reliance on IT departments.
In organizations, End User Computing also involves governance and security measures to ensure that user-created tools (like spreadsheets or macros) are accurate, compliant, and secure.

WHAT WE OFFER

Basic End User Computing - NQF Level 3

Essential digital literacy skills for modern workplace productivity and digital communication

Key Learning Areas:

- Microsoft Office
- Internet skills
- Digital communication
- Basic troubleshooting

Entry requirement: NQF Level 2 qualification (Grade 10 equivalent)
Duration: 12 months
Accredited certification upon completion



GMK
SKILLS TRAINING
DISTANCE LEARNING PROVIDER

WHY CHOOSE GMK EDU?





Four reasons:

1. Affordable rates and payment options available
2. Accredited Certification
3. Continuous support by qualified facilitators
4. Share the dream ‘Educate to empower’



GMK EDU
SKILLS TRAINING
DISTANCE AND ONLINE LEARNING PROVIDER

WHAT DOES IT COST?

Basic End User Computing (6 months course)

Once-off registration of R1 500
Distance Learning (Independent Home Study)- Full payment option of R9 000 once-off

OR

Monthly payment option of R1 590 x 6 months

Online Learning (Live Online Classes) - Full payment option of R12 000 once-off

OR

Monthly payment option of R2 120 x 6 months





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GET IN TOUCH

If you would like to register or just chat about one of our Courses, let’s chat or register online. Contact details can be found in the brochure.



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THANKS FOR YOUR SUPPORT